1-2-3-4!
What do you think our PREP Squad's for?

Becky Rose, Data User Liaison

Darci McFail, Executive Director, Institutional Effectiveness

State Fair
Community College

5-6-7-8!
Gonna Make Those Programs Great!

PREP = Program Review Effectiveness Project

Origin for this project

HLC Criteria for Accreditation

4A – The institution ensures the quality of its educational offerings.

- The institution maintains a practice of regular program reviews and acts upon the findings.

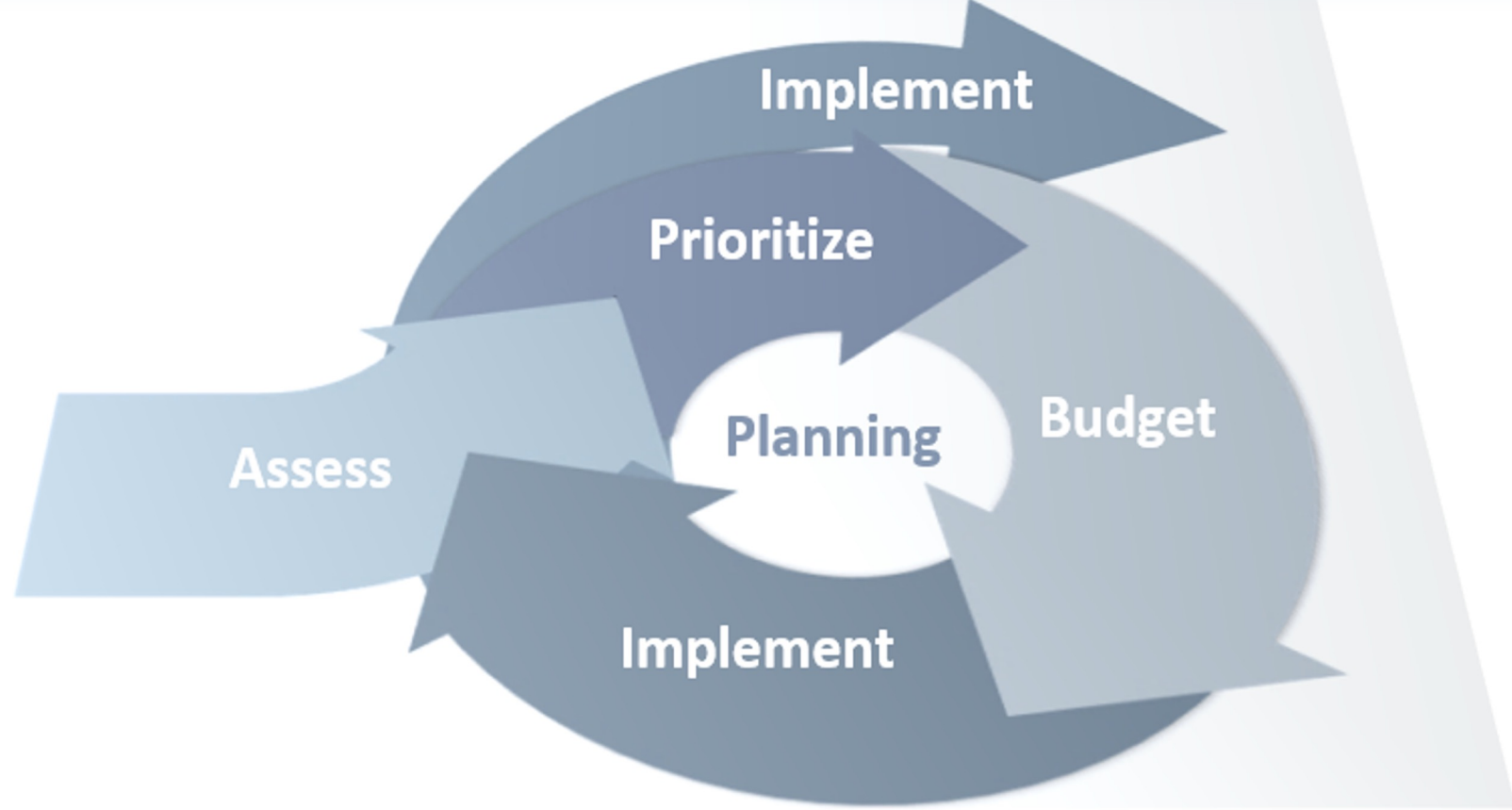5C – The institution engages in systematic and integrated planning and improvement.

- The institution links its processes for assessment of student learning, evaluation of operations, planning and budgeting.

Strategic Plan

Theme 6: Optimize Institutional Health

Deliverable: Execute an integrated planning, budget, and assessment process.

SFCC's Planning Cycle

May – October	October – December	January – June	Operative Year
Assess	**Prioritize**	**Budget**	**Implement**
• Program/Dept. Review • Strategic Plan KPIs • Benchmarks (IPEDS, NCCBP) • Budget Assumptions/Audit • Outcomes of FAST Goals	• Establish Annual Areas of Focus • Develop Annual Playbooks • Identify FAST Goals • Select Proposed Operational Projects	• Resource allocation to meet goals and projects as prioritized	• Develop and implement TAPs to complete FAST Goals • Implement Annual Playbooks and Operational Projects

2023-24 Annual Areas of Focus and FAST Goals

1. Focus on Students

Strategic Themes II, III, and VI

FAST Goals:

- Caring Campus (retention and satisfaction)
- Cyber Café renovation (student spaces)

2. Focus on Public Perception

Strategic Themes III and V

FAST Goals:

- Branding (visibility)
- Civic Groups (community)

3. Focus on Employees

Strategic Theme VI

FAST Goals:

- Project Management (process improvement)

4. Focus on Enrollment

Strategic Themes III and V

FAST Goals:

- Success Teams (retention)
- Enrollment Management (recruitment/retention)

5. Focus on Quality Instruction

Strategic Themes I and VI

FAST Goals:

- Program Review (measuring excellence)
- Quality of Instruction (student satisfaction)

PREP Squad Members:

- Dr. Mike Murders, VP (FAST Goal Owner)
- Becky Rose (Project Lead)
- IR Team
- Director of Enterprise Applications
- Assessment Committee Chair
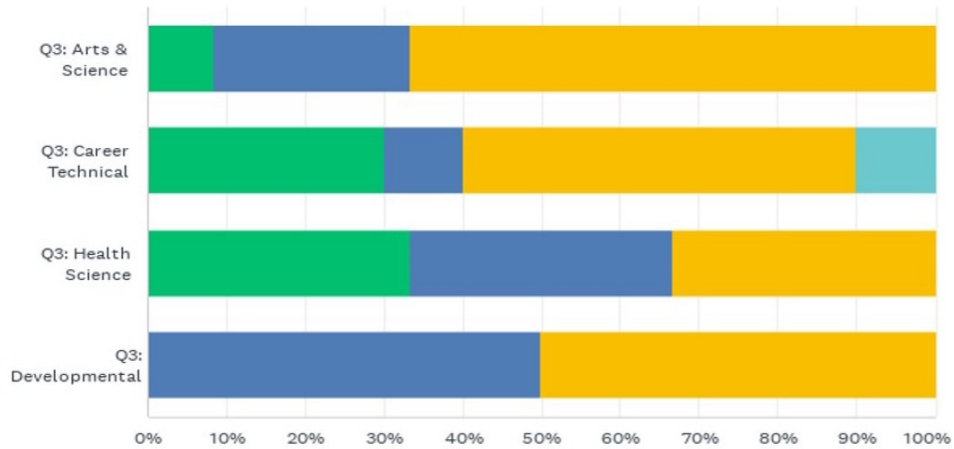- Academic Deans
- Darci McFail

Four important components to the project:

- Quantitative Data – Survey
- Qualitative Data – Focus Groups with faculty divisions
- Action Plans/Communication
- Implementation

To what extent do you use Program/Discipline Review to…
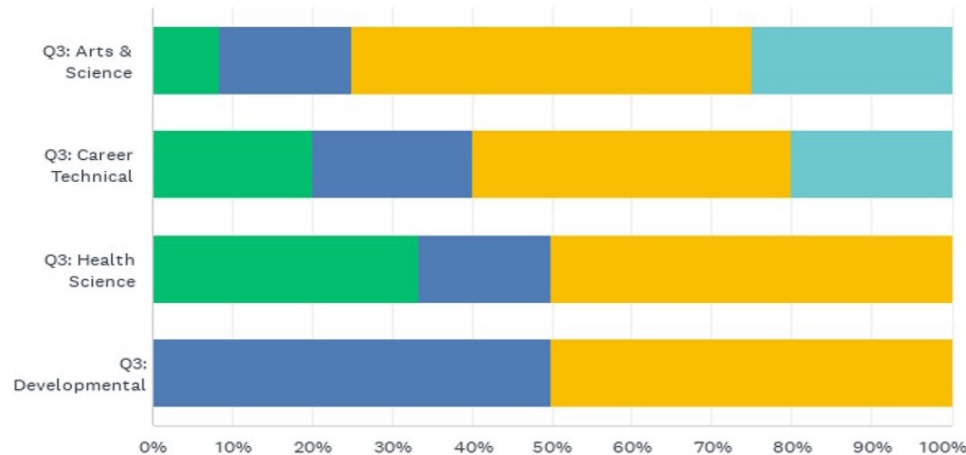

identify areas for improvement?

make meaningful changes to your program/discipline?
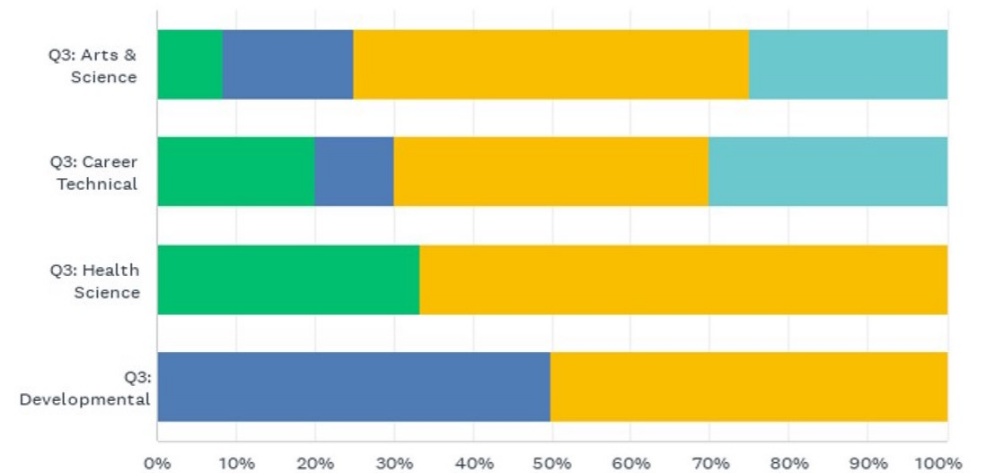
improve the quality of your program or discipline?

Some people were getting this
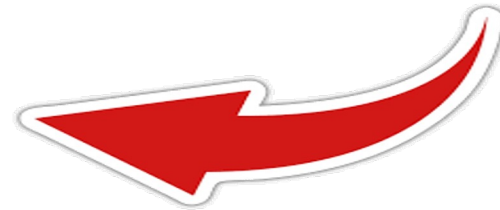
Some people were getting this

Others were getting this

Concern: Program review works better for some divisions than others

Solution: Differentiated data requirements between *disciplines* and *programs*.

Concern: Overall, the current program review process is not perceived as an effective system for its intended purposes

Solution: Development of a uniform process that guides users through **Reflection** and creation of a **Playbook**

Revised Components

Reflection

- Historical Data Analysis –
  - Assessment Committee
  - KPIs tracked in ERP
- SWOT Analysis
- CCQI (Technical Education Programs)

Playbook

- Program/Discipline Info
- Program/Discipline Planning
- Finalize Goals/Requests with Dean

Concern: Communication and "closing the loop" are gaps that undercut your confidence in the current process

Solution: Collaboration and communication opportunities are intentionally built into the annual process.

Concern: The emphasis of program review has skewed too much toward budget and not enough on program improvement

Solution: Reflections, Playbooks and collaboration meetings have a focus on IMPROVEMENT. Budget requests may be a *byproduct* of planning for improvement.

Concern: The time window for completing program review (at the beginning of the fall semester) conflicts with other demands

Solution: Simplify the data collection process (single dashboard), build it into end-of-term routines, and allow time to complete

Complete Drafts

Meet with Dean & Finalize/Submit

Meet with CFO

Work the Playbook Plan

- By End of Fall Break
- Mid-Oct to Mid-Nov
- Prior to Winter Break
- End of Each Term
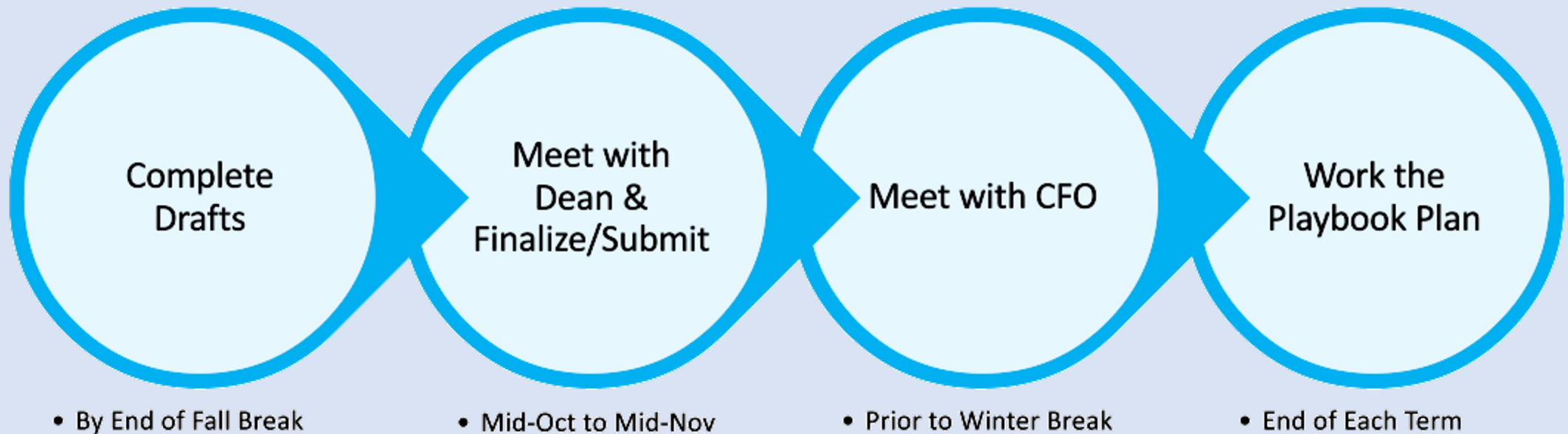
Concern: Program Review training, particularly for new faculty, needs improvement

Solution: PREP Squad will hold training during convocation week, open labs during Sept/Oct, and additional assistance during Fall Break

Concern: The submission process (tools) didn't allow for revision

Solution: ELT utilized positive variance in the FY24 budget and modified the FY25 budget to purchase Control Center and Dynamic View modules in Smartsheet.

smartsheet

Dynamic View:

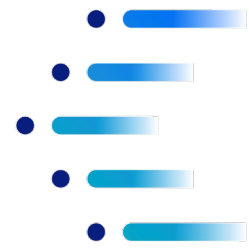provides the ability to share information to the right people at the right time for viewing or editing (secure, restricted access to the right info)

Control Center:

provides the ability to make across-the-board updates and revisions to templates and toolsets (still in development, not yet implemented)

- [Home Screen](#)
  - Reflection
  - Playbook

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- Program Summary
  - Programs
  - Disciplines

Program Information by Department/Academic Year 2023-2024

AUTO - Automotive

State Fair Community College

Program Pathways

DE	MAJOR_DESC	PROG
0275	Automotive: Auto Tech (Career Track)	AAS-AUTO TEC
0212	Automotive: Auto Tech (Level II Certificate)	CT-AUTO TEC
0706	Automotive: Advanced Driveability (Level I Certificate)	ST-ADV DRIVE
0707	Automotive: Auto Chassis (Level I Certificate)	ST-AUTO CHAS
0708	Automotive: Elec/ Electron, Heat/Air (Level I Certificate)	ST-AUTO EHAC
0709	Automotive: Auto Trans, Drive, Axles (Level I Certificate)	ST-AUTO TDA

Faculty

TERM	FAC_TYPE	NUMBER	PERCENT
202320 - Fall 2023	FullTime	8	100.0%
202330 - Spring 2024	FullTime	10	100.0%

3-YR Credit Hours

ENERATED_CREDITS	Automotive
2021-2022	778
2022-2023	798
2023-2024	816

Click below to see definitions for each report.

Data Definitions

Program Viability - Site filter not included

AY	COLL	DEPT	AVG 3-YR CR HRS	PLACEMENT (YR-1)	COMPLETION RATE (YR-2)	REVTOEXP	TOTAL PV SCORE
2021-2022	CT - Career and Technical	AUTO - Automotive	1,027.3	78%		116.0%	2
2022-2023	CT - Career and Technical	AUTO - Automotive	1,002.3	100%		102.0%	3
2023-2024	CT - Career and Technical	AUTO - Automotive	966.7	100%		109.0%	3

Fall-To-Fall Retention

	2021		2022		2023	
	2nd_FALL_RETAIN_PCT	3rd_FALL_RETAIN_PCT	2nd_FALL_RETAIN_PCT	3rd_FALL_RETAIN_PCT	2nd_FALL_RETAIN_PCT	3rd_FALL_RETAIN_PCT
Automotive	70.27%	67.57%	78.57%	67.86%	62.50%	25.00%

Within Sem Retention

ETAINED%	Fall 2023
Automotive	100.00%

Declared Majors

COUNT	2021-2022	2022-2023	2023-2024
AUTO - Automotive	42	35	35

Graduation Rate (Degree-Seeking)

	2023 - 2023-2024		
	FALL_CNT	TOT_CNT	TOT_PCT
AUTO - Automotive	32	8	25%

ACADEMIC YEAR:
- ○ 2025-2026
- ○ 2024-2025
- ● 2023-2024
- ○ 2022-2023
- ○ 2021-2022
- ○ 2020-2021
- ○ 2019-2020

DEPARTMENT:
- ○ ACCT - Accounting
- ○ AGRI - Agriculture & Horticulture
- ○ AHLT - Adult Health
- ○ AHPE - Allied Health & Physical Ed
- ○ APRT - Advanced Placement Radiology
- ○ ARRT - Art
- ○ AST - Applied Science & Technology
- ● AUTO - Automotive
- ○ BHS - Behavioral Health Support
- ○ BIOL - Biology

SITE/CAMPUS:
- ☑ NO SITE DESIGNATED
- ☑ Boonville
- ☑ Clinton
- ☑ High School-Dual Credit
- ☑ Eldon
- ☑ Jefferson City
- ☑ Lake of the Ozarks
- ☑ Sedalia - Main Campus
- ☑ Marshall
- ☑ Online

Select all Deselect all

Apply

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Program Tab | Discipline Tab

State Fair Community College

BIOL - Biology

Click below to see definitions for each report.

Data Definitions

Faculty

TERM ⬍	FAC_TYPE ⬍	NUMBER	PERCENT
202220 - Fall 2022	Adjunct	24	43.6%
202220 - Fall 2022	FullTime	31	56.4%
202230 - Spring 2023	Adjunct	19	35.8%
202230 - Spring 2023	FullTime	34	64.2%

3-YR Credit Hours

GENERATED_CREDITS	Biology
2020-2021	6,467
2021-2022	5,781
2022-2023	5,832

Within Sem Retention

RETAINED%	Fall 2022
Biology	89.49%

Program Viability - site filter not included

AY	COLL	DEPT	AVG 3-YR CR HRS	PLACEMENT (YR-1)	COMPLETION RATE (YR-2)	REVTOEXP	TOTAL PV SCORE
2020-2021	AD - Academic Discipline	BIOL - Biology	6,491.7		68%	264.0%	3
2021-2022	AD - Academic Discipline	BIOL - Biology	6,191.7		64%	260.0%	3
2022-2023	AD - Academic Discipline	BIOL - Biology	6,026.7		77%	220.0%	3

Grade Distribution

	202220 - Fall 2022						202230 - Spring 2023					
	A_GRD%	B_GRD%	C_GRD%	D_GRD%	F_GRD%	W_GRD%	A_GRD%	B_GRD%	C_GRD%	D_GRD%	F_GRD%	W_GRD%
Biology	12.7%	31.4%	25.2%	9.3%	10.9%	10.5%	14.1%	34.6%	23.8%	10.2%	10.2%	7.1%

ACADEMIC YEAR:
- ○ 2025-2026
- ○ 2024-2025
- ○ 2023-2024
- ● 2022-2023
- ○ 2021-2022
- ○ 2020-2021
- ○ 2019-2020

DEPARTMENT:
- ○ ACCT - Accounting
- ○ AGRI - Agriculture & Horticulture
- ○ AHLT - Adult Health
- ○ AHPE - Allied Health & Physical Ed
- ○ APRT - Advanced Placement Radiology
- ○ ARRT - Art
- ○ AST - Applied Science & Technology
- ○ AUTO - Automotive
- ○ BHS - Behavioral Health Support
- ● BIOL - Biology

SITE/CAMPUS:
- ☑ NO SITE DESIGNATED
- ☑ Boonville
- ☑ Clinton
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- ☑ High School-Dual Credit
- ☑ Jefferson City
- ☑ Lake of the Ozarks
- ☑ Marshall
- ☑ Online
- ☑ Sedalia - Main Campus

Select all   Deselect all

Apply

IBM Cognos Analytics

Program Tab | Discipline Tab ✕

Initial Faculty Reactions

*"This is going to **make me quit**."*

*"The program we are using for it now seems to be **relatively user-friendly**, and **I am slowly figuring it out**. After joining a Program Review Open Lab, I realized most of my questions are related to the content and not the programming itself. For me, **so far so good**."*

"I like the red/yellow/green status indicators. It helps me quickly see what's done and what I still need to do. I also love it when one turns green."

Initial Faculty Reactions

"I like it! Keeping me more organized – I like that I can easily see what I have and have not completed. The short descriptions with each component are also very helpful."

*"I also didn't get to tell you in person, but THANK YOU (and the team) for all of these **INCREDIBLY helpful, streamlined changes**! All of this is going to make the academic review process MUCH **more useful** and easier to do! Thank you, thank you, thank you!"*